

### PRIOR NOTIFICATION FORM FOR VESSELS UNDER 300GT

The completed form should be received prior to arrival of the vessel by one of the following methods:

E-mail: [portcontrol@stornowayport.com](mailto:portcontrol@stornowayport.com) and / or via: Shipping Agent and / or in person: Shift Supervisor

1	Vessel's Name			
2	Call Sign			
3	IMO / Fishing Number			
4	Flag State			
5	Gross Tonnage			
6	Port of Registry			
7	Phone Number (mobile / satellite)			
8	Email Address			
9	Master's Name			
10	Estimated Date & Time of Arrival (ETA) (Pilot Station)			
11	Estimated Date & Time of Departure (ETD)			
12	Last Port of Call			
13	Next Port of call			
14	Length Overall (m) (incl. overhangs)			
15	Breadth Overall (m) (incl. overhangs)			
16	Arrival Draughts (m) (maximum)	Forward		Aft
17	Persons Onboard	Passengers		Crew
18	Pilot Required	NO <input type="checkbox"/>		YES <input type="checkbox"/>
19	Fresh Water Required	NO <input type="checkbox"/>		YES <input type="checkbox"/>
20	Garbage Waste Skips Required	NO <input type="checkbox"/>	YES <input type="checkbox"/>	Est Vol (M <sup>3</sup> ):
21	Oily Waste to be Landed (bulk / solid)	NO <input type="checkbox"/>	YES <input type="checkbox"/>	Est Vol (M <sup>3</sup> ):
22	Gangway Required (4.5m / 9m / 13m)	NO <input type="checkbox"/>	YES <input type="checkbox"/>	Size:
23	Deficiencies	NO <input type="checkbox"/>		YES <input type="checkbox"/>
	Details:			
24	Cargo to be Loaded / Discharged	NO <input type="checkbox"/>		YES <input type="checkbox"/>
	Details:			
25	Dangerous Goods Onboard	NO <input type="checkbox"/>		YES <input type="checkbox"/>
26	Appointed Agent (Details – Name, Address, Contact Information):			
27	Vessel Owner (Details – Name, Address, Contact Information):			
28	Port Call Invoicing (Details – Name, Address, Contact Information):			
29	Confirmation that the vessel has a passage plan including harbour transit to the berth, and that Master is familiar with Stornoway Harbour and procedures.	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
30	Confirmation that the vessel accepts the Health, Safety & Environmental Guidelines for all Facility Users issued by the Port Authority <a href="https://www.stornowayportauthority.com/about-us/documents-and-forms/">https://www.stornowayportauthority.com/about-us/documents-and-forms/</a>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
	Details:			
	Print Name:	Signature:	Date:	

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