

VESSEL NOTIFICATION FORM – FOR VESSELS UNDER 300T

The completed form must be received prior to/or immediately on arrival of the vessel to port by one of the following methods, otherwise port entry may be delayed:

By Hand: Berthing master
 E-mail: portcontrol@stornowayport.com
 Via: Shipping Agent

1	Ship name			
2	Call sign			
3	IMO/Fishing number			
4	ETA/Arrival date Stornoway			
5	Last Port of Call			
6	ETD Stornoway			
7	Next Port of call			
8	Master's Name			
9	Flag			
10	Port of Registry			
11	Agent Name			
Agent Contact Details,				
12	Phone number			
13	Email Address			
14	Persons on Board	Passengers		Crew
15	Max Arrival Draught	Forward		Aft
16	Type of Cargo to be loaded/discharged			
17	GT			
18	Length overall (m) including overhangs			
19	Garbage Waste Skips required	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
21	Oily Waste to be landed	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
22	Pilot Required	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
23	Deficiencies	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
Details:				
24	Confirmation that vessel has Passage Plan including Harbour transit to berth and that Master is familiar with Stornoway Harbour and procedures.	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
25	Confirmation that the vessel accepts the Health, Safety & Environmental Guidelines for all facility users issued by the Port Authority. Refer to www.stornowayportauthority.com/documents	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
26	Gangway Required	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
27	Dangerous Goods	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
Details:				
Signature		Print Name		Date